

Kyung Hee Kim

From: Johnston Brendel [jmbrendel@gmail.com]
Sent: Tuesday, February 17, 2009 4:18 PM
To: kkim@wm.edu
Cc: Dr. Chris Schmidt
Subject: Second Try... School Counseling Admissions...

Hi Kyung Hee -- I hope you received the first e-mail that I sent but in case you didn't, I'm resending it now. I've spoken with Chris Schmidt about meeting next Tuesday 2/24 at 1 p.m. to compare our admissions recommendations. I'm hoping that time will be agreeable for you also - could you please let me know? Thanks.

PS - We have two additional applicants that arrived today. One doesn't have the required test scores but the other is a male we might want to consider. I'm adding those two files to the box of them on my file cabinet (305-C)

----- Forwarded message -----

From: <jmbrendel@gmail.com>
Date: Thu, Feb 12, 2009 at 10:12 AM
Subject: School Counseling Admissions...
To: kkim@wm.edu, "Dr. Chris Schmidt" <cdschm@wm.edu>

Greetings Chris and Kyung Hee! I believe that the three of us are the committee to consider admissions files for the School Counseling program. I've spent some time with the files, trying to organize them and make our job as easy and manageable as possible. Here are some details:

We have 31 total applications to review. Out of the 31, 6 do not meet the minimum test scores requirement - we can still consider them if we want to but they will have to be presented to the SPACE faculty for final consideration and we'll need a compelling argument of why we should admit them and why we think they'll be successful.

The admissions target for School Counseling is 12-15 incoming students. To that end we should be trying to decide which of the applicants are the top 15. Others will go on a wait list and for each of the top 15 that declines their admissions offer, a person from the wait list will be substituted (therefore the waitlist needs to be created in priority order).

I have created a matrix that has the names, test scores, and GPA's of each student. I'm placing that matrix in your mailbox for you to utilize in the review process. If you would please read through each of the files and rate the applicants on the following:

Essay; Career Goals; Work/Volunteer Experience; References; Test Scores; GPA. The lines with the grey shading are the applicants that do NOT meet the minimum criteria.

We then need to get together and compare ratings and reach a consensus on the top 15, the waitlist in priority order, and the rejection list.

I'm hoping the three of us might get together for a short meeting on Tuesday, February 24th - the day before the SPACE meeting where applications are considered. Could you please let me know your availability on that day
Thanks!

Finally, the applications are available in my office, 305-C. They're in Blue Folders in a box top and are sitting on the top of my file cabinet. Please feel free to take the box of applications as you have time for your review process. Also if you'd like to reserve them for a certain time, please let the other two committee members know your needs. If there are no objections, I'd like to use them next Tuesday night, Feb. 17th and hopefully I'll have no future need for them after that. I'm in my office on Tuesdays, Wednesdays, and Thursdays. If I'm not there, please feel free to have Renae or Deborah Walker let you in so you can borrow the applications.

Could you please let me know that you received this e-mail and also about your availability on Feb. 24th?

Thanks! John